

**VETERINARY EXAMINING BOARD
MINUTES
JANUARY 28, 2004**

PRESENT: William Bartlett, DVM, Jean Heyt-Thompson, DVM, (via telephone) Sarah Kamke (via telephone), JoAnn Kleman, CVT, Larry Mahr, DVM, and Diane Scott, DVM

EXCUSED: James Johnson DVM

STAFF PRESENT: Tom Ryan, Bureau Director, Ruby Jefferson-Moore, Legal Counsel, Pat Schenck, Program Assistant, and Division of Enforcement Staff

GUESTS: Rachel Rothschild, School of Veterinary Medicine, Dr. Yvonne Bellay, DATCP, Leslie Grendahl, Wisconsin Veterinary Medical Association, and Kelly McDowell Galli, Wisconsin Veterinary Medical Association

CALL TO ORDER

Diane Scott called the meeting to order at 11:00 a.m. A quorum of six members was present.

AGENDA

Additions to Agenda:

- Item E - Proposed CE Rules for Veterinarians
- Item D - Components of CE Programs
- Item H - Monitoring Reports
- Item I - Request for a 3-Month Stay

MOTION: Larry Mahr moved, seconded by William Bartlett, to approve the agenda as amended. Motion carried unanimously.

MINUTES OF NOVEMBER 12, 2003

Amendment to Minutes of 11/12/03:

Correct spelling under guests to Wisconsin Veterinary Technician Association

MOTION: Sarah Kamke moved, seconded by Larry Mahr, to approve the minutes of November 12, 2003 as amended. Motion carried unanimously.

ELECTION OF OFFICERS FOR 2004.

MOTION: Sarah Kamke moved, seconded by Larry Mahr, to retain the current Officers Diane Scott as Chair, Jean Heyt-Thompson as Vice Chair, and Sarah Kamke as Secretary. Motion carried unanimously.

APPOINT BOARD'S REPRESENTATIVES FOR SCREENING PANEL BY BOARD CHAIR

Diane Scott appointed Sarah Kamke, Larry Mahr, Jo Ann Kleman and Jean Heyt-Thompson to represent the Board on the Screening Panel.

ADMINISTRATIVE REPORT TOM RYAN, BUREAU DIRECTOR

Tom Ryan announced that Ruby Jefferson-Moore will serve as the Board as their new Legal Counsel, replacing Wayne Austin who has retired. Steven Gloe is the Department's new General Counsel, replacing William Dusso who has also retired.

Mr. Ryan reported on the Building Renovation process and provided the Board members with the new floor plan for the Department. Mr. Ryan is serving on the building renovation committee, which has requested new space accommodations, including lap top computers for the minute takers, newer used furniture, noise reduction partitions and a number of other improvements.

Secretary Donsia Strong Hill is in the process of making improvements to the Department's web site, which will include the Regulatory Digest Newsletters, Board agendas and minutes. Eventually the Secretary would like to have paperless Board meetings. The Division of Enforcement will also be going through some changes regarding monitoring and screening cases.

2004 MEETING DATES

Noted.

HOTEL AND VOUCHER PROCESS REVIEW – PAMELA MEICHER

Deferred to the next Board meeting on March 24, 2004.

BUILDING RENOVATION SPACE PLAN

Tom Ryan reviewed the floor plan with the Board. On March 24th the Board may take a tour of the Department's new space.

PRESENTATION OF PROPOSED STIPULATIONS THAT MAY BE RECEIVED IN THE BUREAU AFTER MAILING OF AGENDA

None.

SUMMARY REPORTS ON PENDING COURT CASES, DISCIPLINARY CASES, ADMINISTRATIVE RULES AND LEGISLATION

Noted.

2003 WISCONSIN ACT 103 – DISCUSSION

Leslie Grendahl, WVMA reported that 2003 Wisconsin Act 103 was signed by the Governor on December 11, 2003. Ms. Grendahl reported on the proposed CE rules for veterinarians written by the Wisconsin Veterinary Medical Association Continuing Education ad hoc Committee and approved by the Legislative Committee and Executive Committee.

The Wisconsin Veterinary Medical Association will propose CE requirements for certified veterinary technicians, based on:

- 50 minutes of contact time - assigned one CE hour;
- minimum of 25 hours must be on scientific topics;
- one hour must be on emerging diseases and/or emergency disease programs;
- licensed veterinarians must maintain documentation by an approved CE provider indicating that CE hours were completed; and
- a minimum of 25 credits must be documented by an approved CE provider.

Ms. Grendahl suggested that approved CE providers be professional organizations, academic institutions, and governmental agencies that provide educational opportunities pertinent to employment as a veterinarian. This might include National, State and Regional Veterinary Medical Associations listed in the AVMA directory, AVMA-accredited veterinary schools, USDA, APHIS, US Department of Health and Human Services, and RACE or other AAVSB-approved courses.

Ms. Grendahl stated that the WVMA requests that the Board decide if continuing education verification should be complaint driven (*require continuing education validation only for those Veterinarians the Department receives a complaint against*), or if another check should be provided. The license holders would sign an affidavit on the back of their renewal form attesting to the fact that they have completed the correct hours

of continuing education credits during the two years period prior to renewal. The Department could conduct a random audit and request proof from licensees of taking the appropriate CE credits.

Dr. Barb Showers reported on the components of CE programs, standard setting, compliance monitoring, compliance waiver options, and discipline options for non-compliance.

The Board discussed approved providers at length and concluded that the Board could list guidelines in seeking approved providers. WVMA will not list CE providers who have a product they want to sell. Ms. Grendahl requested that the Board members review the "Proposed CE rules for Veterinarians" prior to the March 24th Board meeting.

Diane Scott, Chair, thanked the WVMA CE ad hoc committee for all their hard work on the proposed rules for continuing education for veterinarians.

MOTION: William Bartlett moved, seconded by Larry Mahr, to find ways to communicate the new continuing education requirement rule in process to all licensees. Motion carried unanimously.

MOTION: Sarah Kamke moved, seconded by JoAnn Kleman, to request that the Chair form a committee to review proposed continuing education rules for veterinarians. Motion carried unanimously.

William Bartlett, Diane Scott and JoAnn Kleman volunteered to serve on the committee to review proposed continuing education rules and report to the Board.

MOTION: Larry Mahr moved, seconded by William Bartlett, to approve the scope statement that Ruby Jefferson-Moore will draft with the Board Chair to create the continuing education rules. Motion carried unanimously.

WIS. ADMIN. CODE RL 4.07 – EXAMINATION CHEATING - DISCUSSION

Tom Ryan reported on the Department's universal cheating policy designed to create consistency when it comes to discipline. Mr. Ryan asked for Board members' comments regarding the Department's new cheating rule. This rule gives guidance but will not restrict Boards on imposing discipline. Boards may use their own discretion.

The Board questioned if this cheating rule covered candidates writing the NAVLE examination as well.

INFORMATIONAL ITEMS

Noted.

CLOSED SESSION

MOTION: Sarah Kamke moved, seconded by Larry Mahr, to convene the meeting in Closed Session pursuant to Sections 19.85(1)(a), (b), and (f), Wis. Stats., to consider the licensing or discipline of a person licensed by the Department or the investigation of charges against such a person. Specifically, the Board intends to deliberate on stipulations, administrative warnings, case closings and monitoring cases. Motion carried by a roll call vote: William Bartlett-yes; Jean Heyt-Thompson; Sarah Kamke-yes; JoAnn Kleman- yes; Larry Mahr-yes; Diane Scott-yes.

Open Session adjourned at 12:43 p.m.

RECONVENE INTO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

MOTION: Larry Mahr moved, seconded by JoAnn Kleman, to reconvene into Open Session at 1:54 p.m. Motion carried unanimously.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

APPLICATION REVIEW – SHAWNDRÉA V. LENNIX – MADISON, WI – APPEARANCE 12:00 P.M.

Shawndrea V. Lennix appeared in person before the Board to answer questions in regard to her application to practice Veterinary Medicine in Wisconsin.

MOTION: William Bartlett moved, seconded by Sarah Kamke, to grant Shawndrea V. Lennix a license to practice Veterinary Medicine in Wisconsin. Motion carried unanimously.

ADMINISTRATIVE WARNINGS

None.

MONITORING REPORTS

TED GREIF 02 VET 003

MOTION: William Bartlett moved, seconded by Larry Mahr, to restore Ted Greif's license to a full license to practice Veterinary Medicine and Surgery. Motion carried unanimously.

CHRISTOPHER WELCH 02 VET 000

MOTION: Sarah Kamke moved, seconded by Larry Mahr, to grant Christopher Welch's request for a 3-month stay. Motion carried unanimously.

CASE STATUS

03 VET 027

MOTION: Sarah Kamke moved, seconded by JoAnn Kleman, to close case 03 VET 027 for prosecutorial discretion (P7). Motion carried unanimously.

03 VET 023

MOTION: Sarah Kamke moved, seconded by JoAnn Klemen, to close case 03 VET 023 for no violation. Motion carried unanimously.

CONSULTING WITH LEGAL COUNSEL.

No issues to discuss.

APPLICATION ISSUES

None.

EXAMINATION ISSUES

None.

ADJOURNMENT

MOTION: William Bartlett moved, seconded by Larry Mahr, to adjourn the meeting at 1:55 p.m. Motion carried unanimously.

Next Meeting on March 24, 2004